

1000 Idaho Avenue
Portage, MI 49024
April 14, 2017

Mr. Michael Perrine
Supplier Quality Engineer
FEMA Corporation
1716 Vanderbilt Ave.
Portage, MI 49024

Dear Mr. Perrine:

Thank you for taking the time out of your schedule to provide me the job shadowing experience that took place on April 14, 2017. I realize that this took time away from your regular responsibilities, and I am grateful for all the information that you were able to provide regarding the daily tasks of your job.

This job shadow opportunity allowed me to gain an insight of the academic, technical, and personal skills required by this occupation, along with reinforcing the understanding of the connection between school and work. I appreciate the opportunity to learn from someone who works in the field of my interest.

This experience really opened my eyes to another possible field that I could enjoy going into as an adult. Your advice was very helpful and you set a great example of how to go about your work successfully on a daily basis. I really appreciate you taking time out of your day to show me the ins and outs of engineering and what your position as Supplier Quality Engineer is like.

Sincerely,

Gavin Vinstra
Portage Northern High School