

Gavin M. Vinstra

5681 Thunder Bay Street ◦ Portage, MI 49024 ◦ 269.903.9719 ◦ gmvinstra6@gmail.com

March 21st, 2016

Mr. James Smith
Jimmy Johns
6156 S Westnedge Ave
Portage, MI 49002

Dear Mr. James Smith:

Please consider my application for a position as a sandwich specialist at your Jimmy Johns location. With me being a regular customer to your store, I have noticed the fun your employees have while assisting people in making their sandwiches. This is something that interests me and I believe I can succeed in this job. Due to my busy schedule with school and soccer, I am constantly making decisions and acting quickly.

I am an honor roll student who is able to balance all of my classes along with my extracurricular activity of soccer. This provides a very hectic schedule which teaches important lessons of time management. Time is clearly very important in all aspects of the Jimmy Johns business in order to maintain the freaky fast expectations that the customers have for your employees. This opportunity intrigues me because I will be able to have a good time with my coworkers while still interacting with and assisting customers. I would appreciate it if you could take a look at my resume at your convenience.

I would enjoy it if we could speak about furthering my opportunities with this position. I can be reached at (269) 903-9719 and gmvinstra6@gmail.com from 3:30 p.m. to 6 p.m. on weekdays and 12 p.m. to 8 p.m. on weekends. Thank you for considering my application and I look forward to getting a chance to speak with you.

Sincerely,

Gavin M. Vinstra

Enclosure